

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
REORGANIZATION MEETING AGENDA  
JANUARY 1, 2013 – 1:00 PM**

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Adequate notice of this meeting has been provided by posting same on the bulletin board of Town Hall, forwarding a copy to the Courier News and Star Ledger and filing a copy with the Clerk at least forty-eight hours prior to this meeting, all in accordance with the Open Public Meetings Act.

**I. Call to Order – 1:00 PM**

**II. Flag Salute**

**III. Invocation – Father Andy Prachar**

**IV. Roll Call:**

Jeanne Kingsley  
Edward Delia  
Thomas Pirone  
Robert Woodruff  
Craig Pastore  
Kevin Hall  
Joseph G. Bruno, Mayor

**V. Administration of Oath of Office and Presentation of Certificate of Election to Councilman Hall.**

**VI. Administration of Oath of Office and Presentation of Certificate of Election to Councilman Pastore.**

**VII. Nominations for Council President and Council Vice President for the 2013 Township Council.**

- A. The Mayor opens nominations for Council President
- B. The Mayor opens nominations for Council Vice President

**VIII. 1<sup>st</sup> Public Participation Session – Agenda Items Only**

**IX. RESOLUTIONS FOR 2013 REORGANIZATION:**

**A. RESOLUTIONS**

1. Resolution consenting to the Appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP as Township Attorney.
2. Resolution appointing Donald Bogosian as the Municipal Court Judge for a three year term to expire December 31, 2015.
3. Resolution appointing Kevin Hall as the Council Representative to the Planning Board.
4. Resolution consenting to the appointment of Michael Mitzner as the Municipal Prosecutor.
5. Resolution consenting to the appointment of August Santore as the Public Defender.

6. Resolution consenting to the appointment of Samuel Klein and Company, as Township Auditor.
7. Resolution consenting to the appointment of McManimon and Scotland, LLC, as the Township Bond Counsel.
8. Resolution consenting to the appointment of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, PC, as Township Tax Attorney.
9. Resolution consenting to the appointment of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, PC, as Township COAH Attorney.
10. Resolution consenting to the appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP, as the Township Labor Attorney.
11. Resolution consenting to the appointment of Brown & Brown Metro as the Township Insurance Broker.
12. Resolution consenting to the Appointment of Ana Minkoff as the Acting Township Clerk.
13. Resolution consenting to the appointment of CME Associates to Engineering Services related to Waste Water Treatment.
14. Resolution appointing Barbara Russo and Ana Minkoff as the Berkeley Heights representatives for CDBG and Amey Upchurch and Tom Barton as the alternate representatives for CDBG and authorizing them to make Grant Application for the Year XXXIX Union County Community Development Block Grant Program.
15. Resolution authorizing appropriations to provide for period of January 1, 2013 until budget adoption, not to exceed 26.25% of the 2012 budget.
16. Resolution authorizing the appropriations for temporary budget debt service for the Township of Berkeley Heights for the coming fiscal year.
17. Resolution authorizing the appropriate municipal officials to enter into an Interlocal Agreement with the Township of Millburn and the Township of Livingston for Animal Control Services for a period of one year.
18. Resolution authorizing a contract with Building Inspection Underwriters for the provision of temporary plumbing sub code official services for the Township in an amount not to exceed \$17,500.00.
19. **CONSENT AGENDA** – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
  - a. Resolution adopting selection of Council President and Council Vice President for 2013.
  - b. Resolution Establishing Council Meeting Schedule for 2013.

- c. Resolution Designating Courier and Star Ledger as the legal newspapers for the Township.
- d. Resolution authorizing Library to re-appropriate fines and gifts for library purposes.
- e. Resolution authorizing Mayor, Clerk and Township Treasurer to sign checks, legal documents, etc.
- f. Resolution designating Institutions as depositories of Township funds and naming officials who may issue or sign checks.
- g. Resolution authorizing Township Treasurer to maintain a payroll account with TD Bank and draw there from.
- h. Resolution establishing interest rate on delinquent taxes and sewer charges up to \$1,500.00 and interest rate on delinquent taxes and sewer charges in excess of \$10,000.00 and allowing for a ten (10) calendar grace period on both.
- i. Resolution authorizing establishment of Petty Cash Funds.

**X. Mayor's Statement**

**XI. Township Council – Statements**

**XIII. 2<sup>nd</sup> Public Participation Session**

**XIV. Benediction – Father Andy Prachar**

**XV. Adjournment**

Ana Minkoff  
Acting Township Clerk